



## Summer Hire Opportunities for Immunization Improvement

Strengthening immunization coverage is a core public health activity of great importance to the Portland Area Indian Health Service, the Northwest Portland Area Indian Health Board and the 43 federally recognized Tribes of Idaho, Oregon and Washington.

Special funding from the Portland Area Indian Health Service Executive Budget has been made available to the Northwest Portland Area Indian Health Board (NPAIHB) to provide small financial assistance awards to allow tribes and IHS Service Units to hire temporary student workers this summer. The award amounts will be determined by the number of applications, number of students hired and duration of employment but will range from \$1,000 to \$4,000. Programs and activities must follow the funding requirements noted below. Because of the source of these funds, preference must be given to those tribes with shares still retained by PAO-IHS. The application deadline is Friday June 11, 2010 and we will reply to those requests by Friday June 18, 2010. For more information contact Clarice Charging at: [ccharging@npaihb.org](mailto:ccharging@npaihb.org) or 503-416-3256.

### Application

**Tribe:**

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**Contact Person:**

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**Address, City, State, & Zip:**

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**Email:**

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**Phone Number:**

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**This program or activity will** (please check the boxes that apply – at least 1 is required):

Increase the proportion of children two years old and under who are up to date on all recommended immunizations:

- Use RPMS immunizations package\* to identify children not up to date
- Use State Immunization Information Systems (IRIS, ALERT, Profile) to update immunization information in RPMS for those not current on recommended immunizations
- For children not up to date, contact parents, guardians, other physicians offices to verify immunization status and arrange for immunization clinic visit
- Produce weekly reports to show progress made: records updated, patients contacted, etc.

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**☒** Increase the proportion of adolescents who are up to date on recommended immunizations:

- Use RPMS immunizations package\* to identify adolescents (11-17 yrs) not up to date, including TDaP, MCV, HPV, Hep B, MMR and Varicella
- Use State Immunization Information Systems (IRIS, ALERT, Profile) to update immunization information in RPMS for those not current on recommended immunizations
- For those not up to date, contact parents, guardians, other physicians offices to verify immunization status and arrange for immunization clinic visit
- Produce weekly reports to show progress made: records updated, patients contacted, etc.

**☒** Increase the proportion of adults who are up to date on recommended immunization:

- Use RPMS immunizations package\* to identify adults not up to date
- Use State Immunization Information Systems (IRIS, ALERT, Profile) to update immunization information in RPMS for those not current on recommended immunizations
- Contact patients and other physicians offices to verify immunization status
- Produce weekly reports to show progress made: records updated, patients contacted, etc.

\* Sites that do not use RPMS immunizations package are eligible to apply for the award, but must describe the alternate manner in which they will develop the needed information.

**Funding Requirements:** The funds disbursed under this agreement are for the express purpose of hiring students as temporary employees. The hourly wage is to be determined by local sites with recommended rates ranging from \$10.00/hr to \$12.75/hr depending on education level. Tribes are encouraged to add additional funds to cover additional hours or students if needed to complete the project. Students may be in High School or College (preferred), may be part-time or full-time enrolled and must be in good standing. Students do not need to be taking classes during the summer. Student enrollment and academic status should be verified by the local hiring agency. More than one student can be hired to complete the project as long as sufficient funds are available (through this award or directly from the Tribe). Students may work any number of hours up to 40 hours per week. Actual working hours will be determined by the hiring agency.

**Travel:** The hiring agency (Tribe or Service Unit) will provide reimbursement for any local travel. Some students may be asked to travel to the NPAIHB for training. These costs will be covered by the Immunization Program. Web-based or on-site training will also be made available for those students who cannot travel.

**Selection Criteria:** Applications will be selected based on 1). Demonstrated need for additional, temporary staff to achieve project objectives; 2). Clarity of project description; 3). Feasibility of project description.

**Information Technology and Training:** Emphasis for technical assistance and training will be placed on RPMS-based tools: Immunization package, CPHAD, EHR and iCare. Participating sites that do not use RPMS will be required to provide local IT training and assistance. The use of CPHAD to document specific activities-meetings, outreach, training, etc is highly encouraged and will aid in evaluating program success.

**Project Description:** Briefly describe the specific activities that students will perform in order to increase immunization coverage in the target population group for your community:

- Anticipated # of students: \_\_\_\_
- Anticipated hrs/week per student: \_\_\_\_
- Anticipated duration of project: \_\_\_\_ weeks

## Resources or evidence-based practice (EBP) programs

### **WHO Quality and standards**

To reduce financial and technical barriers to the introduction of new and existing vaccines and immunization-related technologies. [Link](#)

### **Immunization Action Coalition**

[www.immunize.org/resources/contents.htm#tableofcontents](http://www.immunize.org/resources/contents.htm#tableofcontents) [Link](#)

### **CDC National Immunization Program AI/AN Specific**

National Immunization Program website with specific materials and resources. [Link](#)

### **Promoting Health Through Prevention Education and Research**

Medical education materials for vaccine-preventable diseases and vaccination, developed through the Teaching Immunization for Medical Education (TIME) Project. [Link](#)

### **Teaching Immunization Delivery and Evaluation**

Teaching Immunization Delivery and Evaluation (TIDE) is intended to be a flexible tool to teach immunization delivery. [Link](#)

### **Immunization Action Coalition: Vaccination Information for Healthcare Professionals**

The Immunization Action Coalition, a 501(c)3 nonprofit organization, works to increase immunization rates and prevent disease by creating and distributing educational materials for health professionals and the public. [Link](#)

### **CDC Community Guide - Vaccinations**

The Community Guide's systematic review of the effectiveness of selected population based interventions aimed at improving vaccination coverage in children, adolescents Infants, Toddlers, Children, Adolescents, Adults, Elderly Community, Clinic/Health Center and Hospital. [Link](#)

### **National Influenza Vaccine Coverage**

Resources to improve influenza vaccine coverage, information for providers, for patients and for media communications. [Link](#)

## Technical assistance

Centers for Disease Control and Prevention Immunizations Schedules: [Link](#)

Indian Health Service, Div. of Epi. and Dis. Prev. Immunizations Program: [Link](#)

RPMS Immunizations user manual, V 8.3: [Link](#)

Moved or Going Elsewhere (MOGE) guideline: [Link](#)

Idaho Immunization Program: [Link](#)

Oregon Immunization Program: [Link](#)

Washington Immunization Program: [Link](#)

## Immunization Improvement Program Post-Evaluation

In exchange for this award, (Tribe) \_\_\_\_\_ agrees to send a Post-Evaluation form to the Portland Area IHS Immunization Program by September 15<sup>th</sup>, 2010.

Authorized Signature: \_\_\_\_\_ Title: \_\_\_\_\_

**Please Document or Describe** (some sections may not apply to your program or activity)

- Date project begun: \_\_\_\_/\_\_\_\_/2010 Date project ended: \_\_\_\_/\_\_\_\_/2010
- Number of students hired: \_\_\_\_\_ Number of hours per week per student: \_\_\_\_\_
- What outreach activities did you undertake to improve immunizations?  
(Please attach any posters, advertisements, or brochures that were developed.)
  
- Describe any quality improvement strategies used.
  
- Proportion of target population immunized at start project: \_\_\_\_\_
- Proportion of target population immunized at end project: \_\_\_\_\_
- Please provide any feedback you received from community members on your program or activity.  
(Please attach copies of the completed evaluation forms)
  
- Provide any other comments that you would like to share with NPAIHB or the Portland Area IHS Immunization Program.

**Send Completed Forms to:** Clarice Charging at [ccharging@npaihb.org](mailto:ccharging@npaihb.org) or fax (503)228-8182

